


# Upper Yarra Community Enterprise Limited

## 2010 Grants Program

### Grant Guidelines & Application Form



Upper Yarra  
Community Enterprise

#### **Objectives:**

The Community Grants Program is funded by Upper Yarra Community Enterprise Limited. Funds are derived from the distributable profits of the Warburton and Yarra Junction District **Community Bank®** branches.

#### **The Community Grants Program is designed to:**

- Make targeted use of funds that are responsive to community needs.
- Provide a simple application process.
- Enable us to be responsive to the needs of our community.

#### **What can be funded?**

- Charitable and Not-for-Profit Organisations can apply for projects and activities that offer clear community benefit, contribute to the development of social capital, community welfare, environmental, health, education or cultural areas.
- Organisations must have an ABN
- Projects that are consistent with the vision statement of Upper Yarra Community Enterprise:  
“Our vision is a vibrant, resilient and sustainable Upper Yarra Community”

#### **Currently, preference will be given to projects that support:**

- Families, children and youth initiatives
- Public health programs and services
- Community capacity building projects
- Innovative community services
- Cultural and arts initiatives
- Environmental projects.

#### **How to Apply**

Typed applications are preferred although hand-written applications are accepted (please ensure legibility).

Signed completed applications, along with any supporting documentation should be forwarded to Upper Yarra Community Enterprise Limited, PO Box 434, Warburton 3799 **before close of business Tuesday 31 August 2010**

Grant enquiries can be made by emailing [admin@upperyarra.net.au](mailto:admin@upperyarra.net.au) visiting our website [www.upperyarra.net.au](http://www.upperyarra.net.au) or by phoning (03) 5966 9028

Upper Yarra Community Enterprise Limited

PO Box 434 Warburton Vic 3799 Phone (03) 5966 9028 Fax (03) 5966 2740  
Email [admin@upperyarra.net.au](mailto:admin@upperyarra.net.au) Web [www.upperyarra.net.au](http://www.upperyarra.net.au) ABN 54 090 252 627  
Franchisee of Bendigo and Adelaide Bank Limited ABN 11 068 049 178 AFSL 237879

## Upper Yarra Community Enterprise Grant Application Form

Project Title

Grant Amount Requested

<i>Organisation Name:</i>	
<i>Organisational Head &amp; Title</i>	

<i>Postal Address:</i>	
<i>Suburb</i>	
<i>State</i>	<i>Post Code</i>

<i>Contact Person: Name</i>	
<i>Position Held</i>	
<i>Daytime Phone Number:</i>	
<i>Mobile:</i>	
<i>Email:</i>	

**ABN**

<b>ATO Endorsements</b>	<i>DGR</i>	Yes		No	
<b><u>Please indicate &amp; provide a copy of endorsements</u></b>	<i>TCC</i>	Yes		No	

Are you partnering with an intermediary organisation for this application?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, please provide their name, address and ABN details?		
Please provide a signed copy of letter of support		
Is this organisation or group registered for GST?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Is your organisation or group incorporated?	YES <input type="checkbox"/>	NO <input type="checkbox"/>



**WHEN WILL THE PROJECT HAPPEN?**

*Please outline the expected date that this project would become operational and then completed*


**WHAT WILL MAKE THE PROJECT A SUCCESS?**

*EG more participants, community involvement, funding etc*


**HAVE YOU/DO YOU INTEND TO LEVERAGE FUNDING FROM OTHER ORGANISATIONS TO SUPPORT YOUR PROJECT** (e.g. Local Council, State Government, Federal Government programs, other)


**WHAT WAS THE VALUE OF THE FUNDING AND HAVE YOU RECEIVED THE FUNDS OR HAS A COMMITMENT BEEN MADE FOR THE FUNDS?**


The Branch Manager  
Warburton Community Bank® branch of Bendigo Bank  
Yarra Junction District Community Bank® branch of Bendigo Bank  
PO Box 434  
Warburton  
Vic 3799

Date ... / ... / 20

Dear Sir,

In relation to the current request for funds by:

.....  
(Insert name of club or organisation making the request)

Approval is hereby given for details of our association with Warburton or Yarra Junction District Community Bank® branches to be disclosed to the Directors of Upper Yarra Community Enterprise Ltd as franchisee and the entity responsible for considering the request.

This may include but will not necessarily be limited to:

- Aggregated balance of accounts held by the organisation.
- Extent of other business gained or referred by the entity including total number of accounts and balances but not including any individual account names or balances or other personal particulars of account holders

For its part, Upper Yarra Community Enterprise Ltd as franchisee undertakes to maintain the confidentiality of the information provided and only use it for consideration of the current request.

Yours faithfully,

Please print your name & title:.....

**Supporting Documentation – please ensure you have attached or completed**

- Financial Statements (audited if available)*
- Project Budget & quotes*
- Any other relevant information*  
*(e.g. Annual Reports, Promotional Materials, Letters of Support)*
- Copy of ABN number*
- Signed disclosure approval*

I/We acknowledge and understand that all applications become the property of Upper Yarra Community Enterprise Limited. I/We understand that Upper Yarra Community Enterprise Limited may provide this application to other potential funding sources.

***Signed***

***Name/ Title***

***Date***

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